



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORM NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, FEBRUARY 8, 2024**

PRESENT

Reeve	Todd Miller
Councillors	
Division No. One	Becky Huber
Division No. Two	Jason Delaine
Division No. Three	Lyle Ulsifer
Division No. Four	Evan Johnson
Division No. Five	Daryl Glackin
Division No. Six	Brett Sittler
CAO	Valerie Fendelet
Foreman	Duane Westgard
Administration	Brenda Ottenbreit

CALL TO ORDER

A quorum being present, Reeve Miller called the meeting to order at 9:07 a.m.

CONFLICT OF INTEREST DECLARATION

Reeve Miller asked for any conflict-of-interest declaration with regard to listed agenda items.

- None declared.

MINUTES

043/23-24 – REGULAR MEETING MINUTES

MOVED BY ULSIFER

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on January 11th, 2024, as circulated.

Carried.

044/23-24 – SPECIAL MEETING MINUTES

MOVED BY HUBER

BE IT RESOLVED Council amend the Special Meeting Minutes of December 20th, 2023, to include Laurie Thompson in attendance.

Carried.

ACCOUNTS / FINANCIAL STATEMENT

045/23-24 – ACCOUNTS FOR PAYMENT

MOVED BY DELAINEY

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 16935 to 16953 in the amount of \$22,968.52;
2. electronic payments numbered 1196 to 1202 totalling \$47,816.25.

Carried.

046/23-24 – FINANCIAL STATEMENT

MOVED BY ULSIFER

BE IT RESOLVED Council accepts the Statement of Financial Position for the month of January 2024, as presented.

Carried.

DELEGATION:

**9:36 a.m. Munisoff electronically joined council meeting
CAO Valerie Fendelet exited council chambers**



10:35 a.m. Munisoft exited council meeting.
CAO Valerie Fendelet entered council chambers.
Brenda Ottenbreit entered council chambers.

OTHER BUSINESS

Council reviewed *The Municipalities Act*.

047/23-24 – SARM CONVENTION DELEGATE

MOVED BY HUBER

BE IT RESOLVED Council appoint Councillor Ulsifer as the Rural Municipality of Reford official voting representative at the SARM Convention, Reeve Miller as subsidiary, and balance of council members attend as delegates.

Carried.

048/23-24 – SMHI DELEGATE

MOVED BY MILLER

BE IT RESOLVED Council appoint Lyle Ulsifer as the official voting representative for the Rural Municipality of Reford for Saskatchewan Municipal Hail insurance. being 12:45 p.m.

Carried.

049/23-24 – IN-CAMERA SESSION

MOVED BY DELAINEY

BE IT RESOLVED Council move into a closed session to receive advice from officials pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 10:58 a.m.

Carried.

Present: Reeve Miller; Councillors: Huber, Delainey, Ulsifer, Johnson, Glackin, Sittler; CAO Fendelet and Brenda Ottenbreit.

11:45 a.m. Brenda Ottenbreit exited council chambers.

12:25 p.m. CAO Valerie Fendelet exited council chambers.

Brenda entered council chambers.

12:42 p.m. Brenda Ottenbreit exited council chambers.

CAO Valerie Fendelet entered council chambers.

050/23-24 – RESUME OPEN SESSION

MOVED BY HUBER

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:45 p.m.

Carried.

12:45 a.m. to 12:58 p.m. – Recess

12:58 p.m. Foreman Duane Westgard entered chambers.

Reeve Miller invited Brenda Ottenbreit and Foreman Duane Westgard to the council table.

INFRASTRUCTURE

051/23-24 – DEGELMAN REPAIRS

MOVED BY GLACKIN

BE IT RESOLVED Council approve up to \$10,000.00 for repairs to the 2016 Degelman Mower s/n RC1774.

Carried.

052/23-24 – GRAVEL TENDER

MOVED BY MILLER

BE IT RESOLVED Administration issue a Request for Proposal for the crushing of 10,000 cubic yards Type 106 gravel.

Carried.



053/23-24 – MAINTENANCE REPORT

MOVED BY GLACKIN

BE IT RESOLVED Council accepts the Maintenance Report prepared by the Foreman; and FURTHERMORE, the report be filed in the municipal records.

Carried.

054/23-24 – BERSCH CONSULTING REPORT

MOVED BY SITTLER

BE IT RESOLVED Council accept the Bersch Consulting Report as information received.

Carried

055/23-24 – OCCUPATIONAL HEALTH & SAFETY REPORT

MOVED BY HUBER

BE IT RESOLVED Council acknowledge receipt of the Occupational Health and Safety Report dated January 31, 2024.

Carried.

OTHER BUSINESS

056/23-24 – CORRESPONDENCE

MOVED BY DELAINEY

BE IT RESOLVED the following correspondence be filed in the municipal record: Town of Wilkie – EMO Coordinator, and CCBF Funding letter,

Carried

057/23-24 – COMPLAINT “A” FORM

MOVED BY HUBER

BE IT RESOLVED Council acknowledge receipt of a Complaint “A” Form.

Carried.

058/23-24 – COMPLAINT “A” FORM INVESTIGATION APPOINTMENT

MOVED BY MILLER

BE IT RESOLVED Council appoint Brenda Ottenbreit to arrange for an investigation.

Carried.

059/23-24 – COMPLAINT “A” FORM INVESTIGATION

MOVED BY SITTLER

BE IT RESOLVED Council authorizes Brenda Ottenbreit to engage outside resources for investigation.

Carried.

060/23-24 – TERRY GLESSING – VACATION

MOVED BY SITTLER

BE IT RESOLVED Council approve the requested vacation of Terry Glessing with 6.0 days as paid and the remainder as unpaid for the following dates:

1. February 27 – 29, 2024;
2. March 1, 4 – 8, 11 – 14, 2024.

Carried.



061/23-24 – FINANCIAL INVESTMENTS AUTHORIZATION

MOVED BY ULSIFER

BE IT RESOLVED Council authorizes the Administrator along with designated signing authorities to transfer funds from the chequing account into higher interest-bearing accounts.

Carried.

062/23-24 – IN-CAMERA SESSION

MOVED BY ULSIFER

BE IT RESOLVED Council move into a closed session to receive advice from officials pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 3:32 p.m.

Carried.

Present: Reeve Miller; Councillors: Huber, Delaine, Ulsifer, Johnson, Glackin, Sittler; CAO Valerie Fendelet, Brenda Offenbreit, and Municipal Solicitor, McKercher, McKercher LLP (joined via conference call).

4:17 p.m. Reeve Miller, Councillors Evan Johnston, Daryl Glackin and CAO Valerie Fendelet exited council chambers.

063/23-24 – RESUME OPEN SESSION

MOVED BY DELAINEY

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 5:05 p.m.

Carried.

064/23-24 – CELL PHONE – FOREMAN

MOVED BY ULSIFER

BE IT RESOLVED Council authorizes Administration to purchase a cell phone to be used for municipal purposes by Foreman Duane Westgard.

Carried.

065/23-24 – RETROPAY – D. WESTGARD

MOVED BY SITTLER

WHEREAS the Ministry of Labour Relations ordered the R.M. to pay any wages Duane Westgard would have earned had there not been a discriminatory action;

BE IT RESOLVED Council accepts the proposed compensation package for losses in the amount of \$169,194.09 (less statutory deductions and remittances) be paid to Duane Westgard.

Carried.

066/23-24 – REGULAR MEETING DATE

MOVED BY GLACKIN

WHEREAS the 2024 Annual SARM Convention occurs the second Thursday, March 14, 2024;

BE IT RESOLVED Council designate Thursday, March 21, 2024, as the next regular council meeting date for the Rural Municipality of Reford No. 379.

Carried.

067/23-24 – SPECIAL MEETING DATE

MOVED BY SITTLER

BE IT RESOLVED a Special Meeting of Council be held March 7, 2024, at 9:00 a.m., to address Governance, Long-term Strategic Planning, and Personnel.

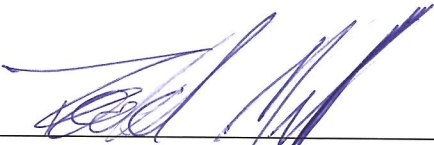
Carried.

068/23-24 ADJOURN

MOVED BY SITTLER

BE IT RESOLVED this meeting adjourn, time being 5:11 p.m.

Carried.



Reeve Todd Miller



CAO Valerie Fendeleit