

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE RURAL MUNICIPALITY OF REFORD NO. 379  
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN  
THURSDAY, AUGUST 8, 2024**

**PRESENT**

Reeve	Todd Miller
Councillors	
Division No. One	Becky Huber
Division No. Two	Jason Delaine
Division No. Three	Lyle Ulsifer
Division No. Four	Evan Johnson
Division No. Five	Daryl Glackin
Division No. Six	Brett Sittler
CAO	Valerie Fendelet
Interim Foreman	Laurie Thompson

**DELEGATION** NONE

**8:01 a.m. Laurie Thompson, Interim Foreman, entered Council chambers.**

**CALL TO ORDER**

A quorum being present, Reeve Miller called the meeting to order at 8:02 a.m.

**CONFLICT OF INTEREST DECLARATION**

Reeve Miller asked for any conflict-of-interest declaration with regard to listed agenda items.

- None declared.

**MINUTES**

**215/23-24 – REGULAR MEETING MINUTES**

**MOVED BY HUBER**

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on July 11<sup>th</sup>, 2024, as circulated.

Carried.

**216/23-24 – SPECIAL MEETING MINUTES**

**MOVED BY SITTLER**

BE IT RESOLVED Council adopt the minutes of the Special Meeting held on July 23<sup>rd</sup>, 2024, as circulated.

Carried.

**ACCOUNTS / FINANCIAL STATEMENT**

**217/23-24 – ACCOUNTS FOR PAYMENT**

**MOVED BY HUBER**

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 17097 to 17123 in the amount of \$85,811.89
2. electronic payments numbered 1242 to 1248 totalling \$78,163.53.

**218/23-24 – FINANCIAL STATEMENT**

**MOVED BY DELAINEY**

BE IT RESOLVED Council accepts the Statement of Financial Position for the month of July, 2024, as presented.

Carried.



**219/23-24 – 2023 AUDITED FINANCIAL STATEMENT**

**MOVED BY ULSIFER**

THAT Council approve the 2023 audited Financial Statements as completed by the Municipal Auditors, Jenson Stromberg, CPA;

FURTHER, that Council authorize Reeve Miller and CAO Fendelet to sign the financial statement letters.

Carried.

**PERSONNEL**

**220/23-24 – MAINTENANCE REPORT**

**MOVED BY GLACKIN**

BE IT RESOLVED Council acknowledges the verbal Maintenance Report as given by Interim Foreman, Laurie Thompson.

Carried.

**8:50 a.m. Laurie Thompson, Interim Foreman, exited Council chambers.**

**9:23 a.m. Kristen Tokaryk, entered Council chambers.**

**9:25 a.m. Kristen Tokaryk, exited Council chambers.**

**221/23-24 – ADMINISTRATION REPORT**

**MOVED BY ULSIFER**

BE IT RESOLVED Council acknowledges the verbal Administration Report as given by CAO Fendelet.

Carried.

**ACCOUNTS / FINANCIAL STATEMENT**

**222/23-24 – 2024 CAPITAL BUDGET**

**MOVED BY SITTLER**

BE IT RESOLVED Council approve the 2024 Capital Budget as presented.

Carried.

**223/23-24 – 2024 OPERATING BUDGET**

**MOVED BY DELAINEY**

BE IT RESOLVED Council approve the 2024 Operating Budget as presented with the 2024 Mill Rate at 10 mills and Mill Rate Factors of 0.8 on Residential class, 1.0 on Agricultural class, and 2.0 on Commercial Class properties.

Carried.

**10:10 a.m. Council meeting recessed.**

**10:17 a.m. Council meeting reconvened.**

**INFRASTRUCTURE / OTHER BUSINESS**

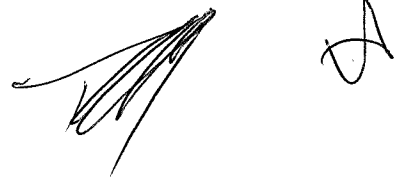
**224/23-24 – IN-CAMERA SESSION**

**MOVED BY SITTLER**

BE IT RESOLVED Council move into a closed session to receive advice from officials, to discuss Long-term Strategic Planning and Personnel pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 10:17 a.m.

Carried.

**Present: Reeve Miller; Councillors: Huber, Delainey, Ulsifer, Johnson, Glackin, Sittler; CAO Fendelet.**



**225/23-24 – RESUME OPEN SESSION**

**MOVED BY DELAINEY**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 12:20 p.m.

Carried.

12:20 p.m. Council meeting recessed.

12:36 p.m. Council meeting reconvened.

**226/23-24 – GRAVEL CRUSH TENDER**

**MOVED BY MILLER**

BE IT RESOLVED Administration issue a Request for Proposal for the crushing of 10,000 cubic yards of Type 106 gravel to be completed by Dec 31, 2024

Carried.

**227/23-24 – GRAVEL PURCHASE**

**MOVED BY HUBER**

BE IT RESOLVED Council authorize Administration to purchase up to 4,000 cubic yards of Type 106 gravel.

Carried.

**228/23-24 – ON-SITE PARKING**

**MOVED BY ULSIFER**

WHEREAS illegal activity involving unauthorized access has occurred at the RM shop site;

BE IT RESOLVED Council approves for Laurie Thompson to have his personal trailer on the RM shop site for enhanced security and as an unauthorized access deterrent.

Carried.

**229/23-24 – CELL PHONE USE & ALLOWANCE POLICY**

**MOVED BY DELAINEY**

BE IT RESOLVED Council approves the Cell Phone Use & Allowance Policy as presented.

Carried.

**230/23-24 – INFORMATION SYSTEMS APPROPRIATE USE POLICY**

**MOVED BY HUBER**

BE IT RESOLVED Council approves the Information Systems Appropriate Use Policy as presented.

Carried.

**231/23-24 – BYLAW 4/2024 – FIRST READING**

**MOVED BY GLACKIN**

BE IT RESOLVED Bylaw No. 4/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to Authorize Charging Fees for Various Services and Products be introduced and read a first time.

Carried.

**232/23-24 – BYLAW 4/2024 – SECOND READING**

**MOVED BY JOHNSON**

BE IT RESOLVED Bylaw No. 4/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to Authorize Charging Fees for Various Services and Products be read a second time.

Carried.

**233/23-24 – BYLAW 4/2024 – AUTHORIZE THREE READINGS**

**MOVED BY SITTLER**

BE IT RESOLVED Bylaw No. 4/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to Authorize Charging Fees for Various Services and Products be authorized to receive three readings at this meeting.

Unanimously Carried.

**234/23-24 – BYLAW 4/2024 – THIRD READING**

**MOVED BY SITTLER**

BE IT RESOLVED Bylaw No. 4/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to Authorize Charging Fees for Various Services and Products be read a third time and adopted.

Carried.

**235/23-24 – BYLAW 10/2024 – FIRST READING**

**MOVED BY HUBER**

BE IT RESOLVED Bylaw No. 10/2024, being a Bylaw of the Rural Municipality of Reford No. 379 Respecting Buildings be introduced and read a first time.

Carried.

**236/23-24 – BYLAW 10/2024 – SECOND READING**

**MOVED BY DELAINEY**

BE IT RESOLVED Bylaw No. 10/2024, being a Bylaw of the Rural Municipality of Reford No. 379 Respecting Buildings be read a second time.

Carried.

**237/23-24 – BYLAW 10/2024 – AUTHORIZE THREE READINGS**

**MOVED BY GLACKIN**

BE IT RESOLVED Bylaw No. 10/2024, being a Bylaw of the Rural Municipality of Reford No. 379 Respecting Buildings be authorized to receive three readings at this meeting.

Unanimously Carried.

**238/23-24 – BYLAW 10/2024 – THIRD READING**

**MOVED BY ULSIFER**

BE IT RESOLVED Bylaw No. 10/2024, being a Bylaw of the Rural Municipality of Reford No. 379 Respecting Buildings be read a third time and adopted.

Carried.

**239/23-24 – CORRESPONDENCE**

**MOVED BY HUBER**

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be acknowledged:

- 8(b)(vi)(d)- Sask Party Candidate;

BE IT FURTHER RESOLVED the following correspondence, having been circulated and/or dealt with, be filed in the municipal records:

- 8(b)(xi)(a)- Town of Wilkie - Medical Clinic;
- 8(b)(vi)(c)- SARM- Clearing the Path;

Carried.

**240/23-24 – TABLE CORRESPONDENCE**

**MOVED BY SITTLER**

BE IT RESOLVED the following correspondence be tabled to September 12, 2024 Regular Council Meeting:

- 8(b)(xi)(b)- Town of Wilkie - Swimming Pool, and
- 8(b)(vi)(e)- Ducks Unlimited.

Carried.

**241/23-24 - ADJOURN**

**MOVED BY SITTLER**

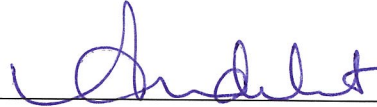
BE IT RESOLVED this meeting adjourn, time being 1:47 p.m.

Carried.



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Reeve Todd Miller



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CAO Valerie Fendele