

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE RURAL MUNICIPALITY OF REFORD NO. 379  
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN  
THURSDAY, MARCH 21, 2024**

**PRESENT**

Reeve	Todd Miller
Councillors	
Division No. One	Becky Huber
Division No. Two	Jason Delainey
Division No. Three	Lyle Ulsifer
Division No. Four	Evan Johnson
Division No. Five	Daryl Glackin
Division No. Six	Brett Sittler
CAO	Valerie Fendelet

**CALL TO ORDER**

A quorum being present, Reeve Miller called the meeting to order at 9:05 a.m.

**CONFLICT OF INTEREST DECLARATION**

Reeve Miller asked for any conflict-of-interest declaration with regard to listed agenda items.

- None declared.

**MINUTES**

**079/23-24 – SPECIAL MEETING MINUTES**

**MOVED BY HUBER**

BE IT RESOLVED Council adopt the minutes of the Special Meeting held on January 18<sup>th</sup>, 2024, as circulated.

Carried.

**080/23-24 – REGULAR MEETING MINUTES**

**MOVED BY ULSIFER**

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on February 8<sup>th</sup>, 2024, as circulated.

Carried.

**081/23-24 – SPECIAL MEETING MINUTES**

**MOVED BY DELAINEY**

BE IT RESOLVED Council adopt the minutes of the Special Meeting held on March 7<sup>th</sup>, 2024, as circulated.

Carried.

**ACCOUNTS / FINANCIAL STATEMENT**

**082/23-24 – ACCOUNTS FOR PAYMENT**

**MOVED BY ULSIFER**

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 16954 to 16982 in the amount of \$119,383.46;
2. electronic payments numbered 1203 to 1211 totalling \$221,703.38.

Carried.

**083/23-24 – FINANCIAL STATEMENT**

**MOVED BY JOHNSON**

BE IT RESOLVED Council accepts the Statement of Financial Position for the month of February, 2024, as presented.

Carried.

**084/23-24 – GENERAL SECURITY AGREEMENT**  
**MOVED BY SITTLER**

BE IT RESOLVED Council approves the Reeve and CAO execute the annual General Security Agreement with Innovation Federal Credit Union.

Carried.

**085/23-24 – IN-CAMERA SESSION**  
**MOVED BY HUBER**

BE IT RESOLVED Council move into a closed session to receive advice from officials, to discuss Long-term Strategic Planning and Personnel pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 9:13 a.m.

Carried.

**Present: Reeve Miller; Councillors: Huber, Delainey, Ulsifer, Johnson, Glackin, Sittler; CAO Fendelet.**

**9:15 a.m. – 9:57 a.m. Brody Malek, Ritchie Bros. Auctioneers**

**10:00 a.m. – 11:00 a.m. Yvonne Prusak, Northbound Planning**

**086/23-24 – RESUME OPEN SESSION**  
**MOVED BY ULSIFER**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 11:57 a.m.

Carried.

**PERSONNEL**

**087/23-24 – MAINTENANCE REPORT**  
**MOVED BY DELAINEY**

BE IT RESOLVED Council acknowledges the verbal Maintenance Report as given by CAO Fendelet.

Carried.

**088/23-24 – ADMINISTRATION REPORT**  
**MOVED BY DELAINEY**

BE IT RESOLVED Council acknowledges the verbal Administration Report as given by CAO Fendelet.

Carried.

**089/23-24 – RESCIND RESOLUTION 406/22-23**  
**MOVED BY JOHNSON**

BE IT RESOLVED Council rescinds Resolution 406/22-23 (October 18, 2023 Special Meeting) implementing a Hiring Freeze

Carried.

**12:20 p.m. Council meeting recessed for lunch.**  
**12:43 p.m. Council meeting reconvened.**

**INFRASTRUCTURE**

**090/23-24 – 2009 KENWORTH TRUCK REPAIRS**  
**MOVED BY HUBER**

BE IT RESOLVED Council table discussion of repairs for the 2009 Kenworth truck s/n 1XKAD49X09J941167 pending receipt of more information.

Carried.



**091/23-24 – EQUIPMENT DISPERSAL A**  
**MOVED BY DELAINEY**

BE IT RESOLVED Council authorizes CAO Fendelet to arrange, negotiate, and execute the sale of:

<u>Equipment</u>	<u>Serial Number</u>
1994 Case 580SK Loader/Backhoe	JJG0182781
2002 BL Pegson Trackpactor Impact Crusher	QM015082
1983 Klimto 50ft AP21 Stacking Conveyor	9/83-1
1983 WRT 40ft AP22 Stacking Conveyor	9/83-2
2013 EIRuss Feeder Screener	ER8LF139
Manic Power Van, including Switch Gear, Tower & under slung Fuel Tank	80364598-45
1995 CAT 3412 450Kw Gen set	81216517 5NA09303
1978 CAT 627B Scraper	627B14S754
2003 CAT 627G Scraper	CEX00245
1996 Alco 55-ton Trailer	2N9L55F46T1042123
2006 CAT D8T Dozer	KPZ00922
2008 CAT 320D Excavator	PHX01364
WRT 15 Wheel Wobblers (3 sets)	PT15-158000
	PT15-194305
	PT15-158100

Carried.

**092/23-24 – 2003 CAT 627G SCRAPER**  
**MOVED BY SITLER**

BE IT RESOLVED Council approves the sale of the 2003 CAT 627G Scraper s/n CEX00245 for \$350,100 plus applicable taxes.

Carried.

**093/23-24 – GRADER TIRES**  
**MOVED BY MILLER**

BE IT RESOLVED Council authorizes CAO Fendelet to negotiate and execute the sale of surplus grader tires.

Carried.

Council reviewed Gravel Tender submissions.

**OTHER BUSINESS**

**094/23-24 – LITTLE SEEDLINGS DAYCARE CENTRE / DONATION POLICY**  
**MOVED BY HUBER**

BE IT RESOLVED Council table consideration and discussion until the next regular Council meeting regarding the Little Seedlings Daycare Centre donation request pursuant to consideration and discussion of a municipal donation policy.

Carried.

**095/23-24 – COMMUNITY PLANNER SERVICES AGREEMENT**  
**MOVED BY GLACKIN**

BE IT RESOLVED the R.M. enter into a community planner agreement for services with Northbound Planning;

BE IT FURTHER RESOLVED Council authorizes the CAO to execute the agreement.

Carried.



**096/23-24 – DEVELOPMENT OFFICER APPOINTMENT**

**MOVED BY HUBER**

BE IT RESOLVED Council appoints Robin Bloski, RPP, MCIP, Northbound Planning as Development Officer for the R.M.

Carried.

**097/23-24 – BYLAW NO. 1/2024 – FIRST READING** **RESCINDED BY RES #141/23-24 (May 9, 2024)**

**MOVED BY GLACKIN**

BE IT RESOLVED Bylaw No. 1/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to provide for amendment of Bylaw No. 1/2017 Zoning Bylaw, be introduced and read a first time.

Carried.

**098/23-24 – LIST OF APPOINTMENTS - 2024**

**MOVED BY MILLER**

BE IT RESOLVED Council appoint Councillor Johnson as a representative to the Wheatland and Wilkie Library Boards;

BE IT FURTHER RESOLVED the 2024 List of Appointments be amended accordingly, filed in the municipal records.

Carried.

**099/23-24 – PEST CONTROL OFFICER AGREEMENT**

**MOVED BY HUBER**

BE IT RESOLVED Council approves the renewal of the Pest Control Officer Agreement with Dwaine Kopp and execution of the agreement by CAO Fendelet.

Carried.

**100/23-24 – CORRESPONDENCE**

**MOVED BY ULSIFER**

BE IT RESOLVED the following correspondence, having being circulated and/or dealt with, be filed in the municipal records:

8(b)(v)(a). CCBF Funding letter.

Carried.

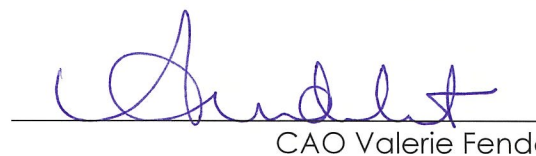
**101/23-24 ADJOURN**

**MOVED BY SITTLER**

BE IT RESOLVED this meeting adjourn, time being 1:49 p.m.

Carried.

  
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Reeve Todd Miller

  
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CAO Valerie Fendelet