



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE RURAL MUNICIPALITY OF REFORD NO. 379  
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN  
THURSDAY, SEPTEMBER 12, 2024**

**PRESENT**

Reeve	Todd Miller
Councillors	
Division No. One	Becky Huber
Division No. Two	Jason Delainey
Division No. Three	Lyle Ulsifer
Division No. Four	Evan Johnson
Division No. Six	Brett Sittler
CAO	Valerie Fendelet
Interim Foreman	Laurie Thompson

**DELEGATION** NONE

**8:00 a.m. Laurie Thompson, Interim Foreman, entered Council chambers.**

**CALL TO ORDER**

A quorum being present, Reeve Miller called the meeting to order at 8:03 a.m.

**8:04 a.m. Councillor Glackin entered Council chambers.**

**CONFLICT OF INTEREST DECLARATION**

Reeve Miller asked for any conflict-of-interest declaration with regard to listed agenda items.

- None declared.

**MINUTES**

**242/23-24 – REGULAR MEETING MINUTES**

**MOVED BY ULSIFER**

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on August 8<sup>th</sup>, 2024, as circulated with Resolution # 226/23-24 being amended by striking “Type 106”.

Carried.

**ACCOUNTS / FINANCIAL STATEMENT**

**243/23-24 – ACCOUNTS FOR PAYMENT**

**MOVED BY SITTLER**

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 17124 to 17147 in the amount of \$184,412.00
2. electronic payments numbered 1249 to 1258 totalling \$746,758.04.

Carried.

**244/23-24 – ACCOUNTS FOR PAYMENT**

**MOVED BY HUBER**

BE IT RESOLVED Council acknowledge and approve payment of Invoice # 5003 from JDL Underground Ltd. in the amount of \$9,657.00.

Carried.

**245/23-24 – FINANCIAL STATEMENT**

**MOVED BY ULSIFER**

BE IT RESOLVED Council accepts the Statement of Financial Position for the month of August, 2024, as presented.

Carried.

**246/23-24 – BANK RECONCILIATION**

**MOVED BY DELAINEY**

BE IT RESOLVED Council accepts the August 31, 2024 Bank Reconciliation as presented.

Carried.

**PERSONNEL**

**247/23-24 – MAINTENANCE REPORT**

**MOVED BY SITTLER**

BE IT RESOLVED Council accept the Maintenance Report as presented by Interim Foreman, Laurie Thompson.

Carried.

**248/23-24 – IN-CAMERA SESSION**

**MOVED BY SITTLER**

BE IT RESOLVED Council move into a closed session to receive advice from officials, discuss Long-term Strategic Planning, and Personnel matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 9:05 a.m.

Carried.

**Present: Reeve Miller; Councillors: Huber, Delaine, Ulsifer, Johnson, Glackin, Sittler; CAO Fendelet, Interim Foreman Laurie Thompson.**

**9:12 a.m. Laurie Thompson, Interim Foreman, exited Council chambers.**

**249/23-24 – RESUME OPEN SESSION**

**MOVED BY HUBER**

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 9:44 a.m.

Carried.

**250/23-24 – ADMINISTRATION REPORT**

**MOVED BY GLACKIN**

BE IT RESOLVED Council accept the Administration Report as presented by CAO Fendelet.

Carried.

**INFRASTRUCTURE / OTHER BUSINESS**

**251/23-24 – DEVELOPMENT PERMIT - CARDINAL ENERGY LTD.**

**MOVED BY GLACKIN**

BE IT RESOLVED Council acknowledges the application of Cardinal Energy Ltd. to construct a road on undeveloped road allowance Township Road 871 for approximately 800 m east of Grid 657;

BE IT FURTHER RESOLVED Council approves the Development

**APPROVED SUBJECT TO THE FOLLOWING CONDITIONS or STANDARDS:**

1. Township Road 871, the undeveloped road allowance to the north of NW 7-38-19 W3M and NE 6-38-19 W3M, from Grid 657 to the west for a distance of ≈800m be upgraded by the Developer at its expense. The Developer shall also

construct, at its expense, the approaches necessary to access all impacted quarter sections along the upgraded road. The specifications of the upgrade and approaches shall be agreed to in writing between the Developer and the Municipality.

2. The Developer shall pay to the Municipality an amount equal to the reasonable costs incurred by the Municipality work done or services performed in the preparation of and administration of this development permit proposal as well as any costs occasioned by approval thereof, including all costs associated with the preparation and administration of this agreement, whether before or after an approval may be granted. Such costs include but are not limited to any professional fees incurred by the Municipality, including the full costs incurred for services of its engineers, municipal planning consultant, legal counsel, costs of all actions required by law to be taken in relation to the proposed development. Where a more specific agreement shall be made for a portion of the aforementioned costs, the provisions of that agreement shall govern, but only as to the extent of the matters addressed therein.
3. Signing a Professional Costs Agreement.
4. Signing a Development Agreement for access road construction.
5. Development Agreement shall be registered with Information Services Corporation.
6. The Developer shall follow the recommendations laid out in the Traffic Impact Assessment completed by Stantec.
7. All Central Processing Facility, and associated facilities and developments, shall abide by construction within the following time allotment: 7:00 A.M. to 8:00 P.M. to minimize noise disturbance to surrounding residential development within 1.6 km of the Central Processing Facility.
  - a. This restriction shall not apply to the operations required to be performed on a 24-hour basis including, without limitation, drilling, drilling support related activities, emergencies and activities intended to fulfil compliance with regulatory requirements.
8. Enter into a Road Maintenance Agreement for Township Road 871, access road.
9. Enter into a Road Maintenance Agreement for Grid 657.

Carried.

**252/23-24 – ANIT-HARASSMENT POLICY**

**MOVED BY DELAINEY**

BE IT RESOLVED Council approves the Anti-Harassment Policy and Investigative Procedures as presented.

Carried.

**253/23-24 – TAX ABATEMENT**

**MOVED BY MILLER**

WHEREAS the 2022 tax payment was misapplied for pt NW 04-37-20 W3M;

BE IT RESOLVED Council approves to abate the interest of \$10.42, Municipal taxes of \$8.99, LSSD Taxes \$1.43.

Carried.

**254/23-24 – INFRASTRUCTURE INVESTMENT PLAN**

**MOVED BY SITTLER**

BE IT RESOLVED Administration submit an Infrastructure Investment Plan to the Canada Community-Building Fund for a transit route optimization and roadway analysis project.

Carried.

**255/23-24 – CANADA COMMUNITY-BUILDING FUND AGREEMENT**

**MOVED BY HUBER**

BE IT RESOLVED Council approves CAO Fendelet to enter into and sign the 2024-2034 Canada Community-Building Fund Agreement.

Carried.

**256/23-24 – ELECTION OFFICIAL**

**MOVED BY GLACKIN**

BE IT RESOLVED Council approves Election Remuneration in the amount of \$25 per hour for election officials.

Carried.

**257/23-24 – CORRESPONDENCE**

**MOVED BY DELAINEY**

BE IT RESOLVED the following correspondence, having been circulated and/or dealt with, be acknowledged:

- 8(b)(vi)(b)- Little Seedlings Daycare;

BE IT FURTHER RESOLVED the following correspondence be tabled to October 10, 2024 Regular Council Meeting:

- 8(b)(xi)(a)- Town of Wilkie – Swimming Pool;

Carried.

**258/23-24 – SILENT AUCTION DONATION**

**MOVED BY SITTLER**

BE IT RESOLVED Council approves the donation of a silent auction item to Little Seedlings Daycare.


Carried.

**259/23-24 - ADJOURN**

**MOVED BY SITTLER**

BE IT RESOLVED this meeting adjourn, time being 11:11 a.m.

Carried.

  
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Reeve Todd Miller

  
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CAO Valerie Fendelet