

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORD NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, MARCH 9, 2023**

CALL TO ORDER

A quorum being present, Reeve Gerald Gerlinsky called the meeting to order at 8:59 a.m.

PRESENT

Reeve Gerald Gerlinsky
Acting Administrator Curt Kowalchuk
Councillors: Division No. One – Quentin Sittler
Division No. Two – Nathan Keller
Division No. Three - Lyle Ulsifer
Division No. Four – Evan Johnson
Division No. Five - Daryl Glackin
Division No. Six - Greg Sutherland

DELEGATES

Starting at 10:58 a.m, Mr. Duane Westgard communicated concerns on various matters based on RM mismanagement.

This communication was scheduled to cease by 11:20 a.m.

170/22-23 MINUTES.

MOVED BY KELLER:

That the Minutes of the Regular Meeting of Council held on February 9, 2023 be approved as circulated.

Carried

171/22-23 MINUTES.

MOVED BY SITTLER:

That the Minutes of the Special Meeting of Council held on February 22, 2023 be approved as circulated.

Carried

172/22-23 FOREMANS OPERATIONS REPORT.

MOVED BY SUTHERLAND:

That Council approve the Foreman's Operations reports as presented.

Carried

173/22-23 WINTER ROAD CLASSIFICATION.

MOVED BY GLACKIN

That Council approve the following classification system for road clearance during the winter season, including:

- Classification A-Bus Route.
 - Classification B- Residential; not including a Bus route.
 - Classification C- Intermittent agricultural use and/or recreational
- Any road clearance that falls outside the scope of Winter Road Classification will be subject to custom charge rates.

Carried

Handwritten signature

174/22-23 WINTER ROAD CLASSIFICATION.

MOVED BY JOHNSON:

That Council approve the NW 30-37-19 W3 as a C-Classification, under the scope of the Winter Road Classification system.

Carrie

175/22-23 WINTER ROAD CLASSIFICATION.

MOVED BY ULISFER:

That Council approve the SE 34-37-20 W3 as a C-Classification, under the scope of the Winter Road Classification system.

Carrie

176/22-23 WINTER ROAD CLASSIFICATION.

MOVED BY KELLER:

That Council approve the SW 13-39-20 W3 as a C-Classification, under the scope of the Winter Road Classification system.

Carrie

177/22-23 WINTER ROAD CLASSIFICATION.

MOVED BY SITTLER:

That Council approve 'Kenny Wrangler's Road' as a B-Classification, under the scope of the Winter Road Classification system.

Carrie

178/22-23 CUSTOM WORK RELEASE.

MOVED BY SITTLER:

That Council approve approves a 'Custom Work Form', which is to be signed by all customers before any/all custom work occurs.

Carrie

179/22-23 RESCIND MOTION FOR THE JD 6511 EXTENDED WARRANTY.

MOVED BY SUTHERLAND:

That Council rescind the motion from the Sept 23, 2023 Special Meeting thereby not remitting \$24,025.00 for the Premier Plan Extended Warranty for Western Ag.

Councillor Glackin recused himself from this discussion and motion.

Carrie

180/22-23 STATEMENT OF FINANCIAL ACTIVITIES.

MOVED BY GLACKIN:

That the Statement of Financial Activities for the period ending February 28, 2023 be approved as presented.

Carrie

181/22-23 SHOP SECURITY SYSTEM.

MOVED BY JOHNSON:

That the municipality approves Murlin Electronics for installation of a Security System at the Cavell Shop for an annual total of \$8,100.00.

Carrie

182/22-23 SHOP INTERNET INSTALLATION TO SUPPORT SURVAILANE.
MOVED BY ULISFER:

That Council approve the installation by Murlin Electronics for Starlink at the Cavell Shop for an initial cost of \$915, and a monthly cost of \$140.

Carrie

183/22-23 OFFICE EQUIPMENT.
MOVED BY KELLER:

That Council approves the purchase of the following equipment; for a total cost of \$1,320.00, including:

1. A rectangular desk for approximately \$412.00 from beejs in North Battleford.
2. An office chair for approximately \$294.00 from beejs in North Battleford.
3. An office phone for approximately \$104.00 from Staples Online.
4. Delivery and set-up charge \$222.00. from beejs in North Battleford.
5. Sasktel installation approximately \$200.00 from Sasktel.
6. Misc cable purchases (if needed) for approximately \$100.00 from Staples Online.

Carrie

184/22-23 2023 SAMA REQUESTION.
MOVED BY SITTLER:

That Council approve the annual SAMA Requestion for a total cost of \$8,024.00.

Carrie

185/22-23 2022 LAND IN ARREARS.
MOVED BY SUTHERLAND:

That Council accepts the 2022 Land in Arrears document as presented to Council and attached in these minutes.

Carrie

186/22-23 SARM PROPERTY SELF-INSURANCE PROGRAM.
MOVED BY GLACKIN:

That Council approves the RM of Reford's participation in the SARM Property of Self-Insurance Program; under the following tenants:

- SARM will arrange for and cover the costs of obtaining an appraisal of each building the RM insures through PSIP.
- Once appraisal is complete, the RM agrees to adjust the value assigned to each building the RM insures through the PSIP to the appraised value, and pay any premiums based on the adjusted value.

Carrie

187/22-23 HIRING WESTERN MUNICIPAL CONSULTING.
MOVED BY JOHNSON:

A decision by Council to hire Western Municipal Consulting as the RM of Reford's appeal board service for Board Revisions, Development Appeal Board, and Municipal Bylaw appeals for an annual retainer of \$250; for experienced personnel that provides a fair and objective appeal to decision boards.

Carried

188/22-23 WILKIE PUBLIC LIBRARY FUNDING REQUEST.
MOVED BY ULSIFER:

A decision by Council to approve the Wilkie Public Library's funding request for \$4,650.93.

Carried

189/22-23 DIVISION AND BOUNDARY COMMITTEE APPOINTMENT.
MOVED BY KELLER:

That Council approve the appointment of Nathan Keller to the Division and Boundary Committee.

Carried

190/22-23 PLANNING AND DEVELOPMENT COMMITTEE APPOINTMENT.
MOVED BY SITTLER:

That Council approve the appointment of Nathan Keller to the Planning and Development Committee.

Carried

191/22-23 OH&S REPRESENTATIVE APPOINTMENT.
MOVED BY JOHNSON

That Council approve the appointment of Greg Sutherland as the RM of Reford's OH&S Representative.

Carried

192/22-23 OFFICE AND BUILDING APPOINTMENT.
MOVED BY SUTHERLAND:

That Council approve the appointment of Quentin Sittler to the Office and Building Committee.

Carried

193/22-23 REC BOARD REPRESENTATIVE APPOINTMENT.
MOVED BY ULISFER:

That Council approve the appointment of Gerald Gerlinsky as the RM of Reford's Rec Board.

Carrie

194/22-23 REGIONAL PARKS BOARD REPRESENTATIVE APPOINTMENT.
MOVED BY KELLER:

That Council approve the appointment of Nathan Keller as the RM of Reford representative to the Regional Parks Board.

Carrie

195/22-23 GRAVEL COMMITTEE AUTHORIZATION.
MOVED BY JOHNSON:

A decision by Council that authorizes the Gravel Committee to purchase \$8,000 yards of Gravel, under the following low-cost parameters, including:

- Transportation.
- # Of Yards.
- Cost per yard.

Carrie

196/22-23 2021 FINANCIAL AUDIT.
MOVED BY SITTLER:

That Council accept the 2021 Financial Audit as presented by chbb Charter Professional Accountants.

Carrie

197/22-23 IN-CAMERA SESSION.
MOVED BY SUTHERLAND:

Council entered an in-camera session at 11:08 a.m. to discuss Human Resources.

Carrie

198/22-23 RETURN TO A PUBLIC MEETING.
MOVED BY GLACKIN:

A motion by Council to return to an open public meeting at 11:39 a.m.

Carrie



199/22-HALLIDAY EMPLOYMENT.

MOVED BY JOHNSON:

That Council approves of the year-round, fulltime employment in the position of Grader Operator; with a start date of February 23, 2023 under the following terms, including:

1. Wage rate=\$38.00 per hour for 40 hours of work per week. Hours paid are limited to hours worked. Payment for overtime worked, is subject to corresponding legislation. There would be no wage increase at the end of the probationary period.
2. At anytime during the probationary period, the RM of Reford reserves the right to conduct a probationary review.
3. At the start of the employment, there will be a 3-month probationary period. At the end of the 3-month probationary period; at the discretion of the RM of Reford: (a) the probationary period can end with satisfactory performance, (b) employment may cease and end with termination, or (c) the probationary period maybe extended up to an additional 3-months pending a probationary review. The scope of your probationary period will be evaluated from:
 - a. The ability to follow the instruction of your supervisor.
 - b. The ability to maintain a positive attitude in all aspects of employment.
 - c. Being punctual for scheduled days of work.
 - d. Refrain from any/all actions that would deter from creating a positive workplace.
 - e. The ability to work independently from your supervisors' instructions.
4. If the probationary period is passed, all benefits that coincide with this position would be enacted.
5. The Shop Foreman reserves the right to enlist other reasonable duties that fall outside the scope(s) of the stated position.

Carried

200/22-23 ACCOUNTS.

MOVED BY SITTLER:

That the following List of Accounts are approved for payment and that the List is annexed hereto and forms a part of these minutes.

1. The list of cheques numbered 16614-16645 totalling \$70,097.10.
2. The list of electronic payments numbered 1107-1112 totalling \$16,666.50.
3. The list of payroll payments for the period ending February 28, 2022 totalling \$28,761.65 for a grand total of \$115,525.26.

Carried

Other Business Discussion:

- a. Sealant at the Shop- deciding what to do for ventilation.
- b. Auditor Update- 3 potential firms interested in 2022 and beyond.
- c. CSJ 2023- Update from the Government.
- d. Flow Chart- Update. Stay as is for now.
- e. Natske Correspondence- reviewed by Council.
- f. CN Railway Crossing- discussed by Council.



201/22-23 CORRESPONDENCE.

MOVED BY SUTHERLAND:

That the correspondences have been read, now filed and that the list of correspondence be annexed and form a part of these minutes.

202/22-23 ADJOURN.

MOVED BY GLACKIN

That this meeting of Council adjourns at 12:41 p.m.

Carried



Reeve



Acting Administrator

