

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORM NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, MAY 11, 2023**

CALL TO ORDER

A quorum being present, Reeve Gerald Gerlinsky called the meeting to order at 8:01 a.m.

PRESENT

Reeve Gerald Gerlinsky
Acting Administrator Curt Kowalchuk
Councillors: Division No. One – Quentin Sittler
Division No. Two – Nathan Keller
Division No. Three - Lyle Ulsifer
Division No. Four – Evan Johnson-Absent
Division No. Five - Daryl Glackin
Division No. Six - Greg Sutherland

262/22-23 MINUTES.

MOVED BY GLACKIN:

That the Minutes of the Special and Regular Council Meetings for April be left for review until the next meeting.

Carried.

263/22-23 FOREMANS OPERATIONS REPORT.

MOVED BY SITTLER:

That Council approve the Foreman's Operations reports as presented.

Carried.

264/22-23 2023 BUDGET-1ST DRAFT.

MOVED BY SUTHERLAND:

That Council accepts the 1st draft of the 2023 budget, and will continue towards finalization.

Carried.

P. V. S

265/22-23 RESOLUTION FOR THE PRESENTATION FOR STATEMENT OF FINANCIAL ACTIVITIES.

MOVED BY SUTHERLAND:

That Council authorizes that Statement of Financial Activities as presented from the three options.

1. The traditional method used by the previous administration.

Or

2. The current method in which each councillor is given time to review the information, and ask corresponding questions.

Or

3. A hybrid method that is agreed by council as emailed the information 18 hours prior to the meeting.

Council chose option 2 and 3.

Carried.

266/22-23 RELEASE OF INFORMATION THROUGH ELECTRONIC CHANNELS.
MOVED BY GLACKIN:

An order of Council to release information through electronic channel(s), up to 18 hours prior to a Regular Council meeting. This information will include:

- Draft Minutes from the prior meeting.
- Draft Agenda for the current meeting.

Carried.

267/22-23 MINUTES.
MOVED BY KELLER:

That the Minutes of the Special Meeting of Council held on April 4, 2023 be approved as circulated.

Carried.

268/22-23 MINUTES.
MOVED BY ULISFER:

That the Minutes of the Regular Meeting of Council held on April 13, 2023 be approved as circulated.

Carried.

269/22-23 STATEMENT OF FINANCIAL ACTIVITIES.
MOVED BY GLACKIN:

That the statement of Financial Activities for the period ending April 30, 2023 be approved as presented.

Carried.



270/22-23 REMITTANCE OF SHARE FOR EMERGENCY VEHICLE PURCHASE.
MOVED BY ULISFER:

That Council approves the remittance of \$85,125.82 to the Wilkie District Fire Association Inc for the purchase of their new fire truck.

Carried.

271/22-23 POLICY FOR RENTING EQUIPMENT FROM THE RM.

MOVED BY KELLER:

That Council authorizes the immediate implementation of Policy No. 2023/006; including:

POLICY FOR RENTING EQUIPMENT FROM THE RM

- At the discretion of the Foreman, heavy duty & industrial equipment can be rented to an **RM Subcontractor** under the following conditions:

1. The work being completed by rented equipment is under direction by the Foreman and for the RM.
2. Terms and Conditions are agreed upon and signed by both parties.
3. The Foreman inspects the equipment before departure and after arrival.

Adopted: May 11th, 2023.

Rural Municipality of Reford No. 379

Recorded Vote: Division 1-yes, Division 2-yes, Division 3-no, Division 4- absent, Division 5- no, Division 6- yes, Reeve- yes.

Carried.

272/22-23 HOURLY RATES FOR SUBCONTRACTORS RENTING EQUIPMENT.

MOVED BY SITTLER:

That Council authorizes the immediate implementation of Policy No. 2023/007; including:

HOURLY RATES FOR **SUBCONTRACTORS** RENTING EQUIPMENT

1. Belly Dump Trailer: \$30/hr
2. Loader: \$250/hr
3. Backhoe: \$75/hr
4. Trackhoe: \$150/hr
5. Kenworth 7660 Semi: \$120/hr
6. Grader: \$200/hr
7. Tandem: \$75/hr
8. Mower: \$80/hr
9. D8 CAT: \$300/hr

All rates exclude fuel and fluids. Maintenance is the responsibility of the renter for the rental period. Additional costs will be incurred in the event equipment is not maintained at the discretion of the Foreman following return inspection. All **Subcontractors** are required to have liability insurance.

Adopted: May 11th, 2023.

Rural Municipality of Reford No. 379

Recorded Vote: Division 1-yes, Division 2-yes, Division 3-no, Division 4- absent, Division 5- no, Division 6- yes, Reeve- yes.

Carried.

273/22-23 NEW OFFICE PRINTER.
MOVED BY SUTHERLAND:

That council approves the purchase of a new printer for the office : a Xerox Veralink C71205 for \$6,480.40 & from Ideal Office Solutions in Lloydminster.

Xerox Versalink C71205 (Purchase):	Xerox Versalink C71205 (Lease):	Konica Minolta- Eccollaser (Purchase):	Konica Minolta- Eccollaser (Lease):
\$5684.00	105.75 per month (billed quarterly)	\$8,349.60	\$147.53 (per month)
\$125 (one-time document fee).	\$125 (one-time document fee).	N/A	N/A
55.95 (Monthly Service cost).	55.95 (Monthly Service cost).	\$165.23 (Monthly service cost for 60- month)	\$165.23 (Monthly service cost for 60- month)
\$6,480.40	\$2,092.00 (Per year- minus the one-time document fee).	\$10,332.36	\$3,753.16 (Per Year)

Carried.

274/22-23 EXISTING KONICA PRINTER SALE.
MOVED BY GLACKIN:

That council approves the sale of the existing Konica Printer with a monetary range from \$___600_____ to \$___1,800.00_____.

Carried.

275/22-23 2023 EMERGE CNY MEASURES CO-ORDINATOR.
MOVED BY ULISFER:

With the resignation of Jane Askildt as the Emergency Measures Coordinator that Council approves maintaining the current agreement with the Town of Wilkie.

Carried.

276/22-23 OUTSIDE MAINTENANCE.
MOVED BY KELLER:

That the Council approves the yard work provided by Greg & Tasha Brooks for the cost of \$15 per cut. The total cost is \$30 per cut which will be split 50/50 with the RM of Buffalo.

Carried.

277/22-23 STARS 2023 VOLUNTARY CONTRIBUTION.
MOVED BY SITTLER:

That the Council approves the voluntary contribution of \$___500_____ to STARS for 2023.

Carried.

P. C.

278/22-23 LAURIE THOMPSON RESIGNATION.

MOVED BY SUTHERLAND:

That Council approves the resignation of Laurie Thompson effective May 5th, 2023.

Carried.

279/22-23 REHIRING OF HARLEY HARRIS.

MOVED BY GLACKIN:

That the Council approves the rehiring of Harley Harris at a wage rate of \$25 per hour; including all regular deductions, until the end of August 2023, or decided upon by Harley and the Foreman.

Carried.

280/22-23 REHIRING OF REECE HARRIS.

MOVED BY ULISFER:

That the Council approves the rehiring of Reece Harris at a wage rate of \$20 per hour; including all regular deductions, until the end of August 2023, or decided upon by the Foreman. The start of employment will begin upon agreement between Reece and the Foreman, and will conclude at the end of August, or unless otherwise decided by Reece and the Foreman.

Carried.

281/22-23 TERRY GLESSING VACTION.

MOVED BY KELLER:

That Council approves the vacation for Terry Glessing as follows:

- July 3rd- Jul 7th (5-Days)
- July 17th – 21st (5-Days)
- July 31st-Aug 4th (5-Days)

Carried.

282/22-23 BYLAW NO.3/2023.

MOVED BY KELLER:

That Bylaw No.3 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to 'Extending the time required for the completion of the 2022 Financial Statement, be read for the first time:

The Council of the Rural Municipality of Reford No. 379, in the Province of Saskatchewan, enacts as follows:

1. The time required for completion of certain financial and audit procedures for the Rural Municipality of Reford No. 379 be extended as follows:
 - a.) The time required pursuant to subsection 185(1) of *The Municipalities Act* to complete the annual audit of the municipality's books and records of the annual financial statement be and is extended to September 13, 2023,
 - b.) The time required pursuant to subsection 186(1) of *The Municipalities Act* for the submission of a copy of the financial statement and the auditor's report be and is extended to September 29, 2023,
 - c.) The time required pursuant to subsection 185(3) of *The Municipalities Act* to publicize the financial statement or synopsis and auditor's report be and is extended to November 29, 2023.

Carried.



283/22-23 BYLAW NO.3/2023.

MOVED BY SITTLER:

That Bylaw No.3 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to 'Extending the time required for the completion of the 2022 Financial Audit', be read for the second time:

Carried.

284/22-23 BYLAW NO.3/2023.

MOVED BY GLACKIN:

That Bylaw No.3 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to 'Extending the time required for the completion of the 2022 Financial Audit', be given three readings at this meeting:

Carried Unanimously

285/22-23 BYLAW NO.3/2023 .

MOVED BY SUTHERLAND:

That Bylaw No.3 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to 'Extending the time required for the completion of the 2022 Financial Audit', be read for the third time and adopted:

Carried.

286/22-23 RURAL INTEGRATED ROADS FOR GROWTH .

MOVED BY ULISFER:

That the agreement between SARM and the RM of Reford be approved as presented and that the Reeve and Administrator are authorized to sign.

Carried.

287/22-23 SASK CRIME STOPPERS VOLUNTARY LEVY.

MOVED BY KELLER:

That Council approves the voluntary remittance of \$200 to Saskatchewan Crime Stoppers for 2023.

Carried

288/22-23 JANURARY – MARCH 2023 INDEMITY PAYMENTS.

MOVED BY SUTHERLAND:

That Council approves that the January-to-March 2023 Councillor Indemnity payments be amended to these minutes, but released with the April 13th, 2023 minutes.

Carried

289/22-23 LEIPZIG LOTS.

MOVED BY SUTHERLAND:

An Order of Council to sell the lots in Block 5; lots 1,2,3,4, & 12 to Brad Kucherhan for \$30.00 per lot, and for a total cost of \$150.00.

Carried



290/22-23 OTHER BUSINESS DISCUSSION.

MOVED BY SITTLER:

That Council approves 'other business' discussion as presented, including:

- 2023 CSJ Program-Update.
- Transportation Canada-Update.
- Leipzig Lots-Sale.
- 2023 Traffic Count Program- no changes.
- 2021 Audit and EPT Certification-received.
- SARM 2024-2025 Road Bridge, and Culvert Program-Inquiry.
- OH&S-Update and steps to compliance.
- Nathan Keller leaves the meeting at approximately 10:15 am.

Carried

291/22-23 CORRESPONDENCE.

MOVED BY ULISFER:

That the correspondence having been read, now be filed and that the list of correspondence be annexed hereto and form a part of these minutes.

Carried

292/22-23 ACCOUNTS.

MOVED BY GLACKIN:

That the following List of Accounts are approved for payment and that the List is annexed hereto and forms a part of these minutes:

1. The list of cheques numbered 16689-16713 totalling \$203,249.56.
2. The list of electronic payments numbered 1123-1128 totalling \$ 18,482.03.
3. The list of Jan-March Indemnity Payments totalling \$20,388.05
4. The list of payroll payments for the period ending April 30, 2023 totalling \$24,931.33 for a grand total of \$267,050.97.

Carried.

293/22-23 IN-CAMERA.

MOVED BY GERLINSKY:

That Council approves to go In-Camera at 10:46 am to discuss Code of Ethics, and Human Resources.

- Nathan Keller re-joins the meeting via phone at approximately 10:45 am.
- Councillors Greg Sutherland and Daryl Glackin recuse themselves during the Code of Ethics portion at approximately 10:48 am.
- Councillors Greg Sutherland and Daryl Glackin re-join the In-Camera session at approximately 11:07 am.

Carried.

294/22-23 RETURN TO A PUBLIC MEETING.
MOVED BY SUTHERLAND:

That Council approves returning to a public meeting at 11:15 am.

Carried.

295/22-23 CODE OF ETHICS INQUIRY SEARCH APPROVAL.
MOVED BY ULISFER:

That Council approves the search of an independent 3rd party to address the Code of Ethics complaint.

- Councillors Sutherland and Glackin recuse themselves from the vote.

Carried.

296/22-23 DARRELL HALLIDAY RETROACTIVE BONUS.
MOVED BY SITTLER:

That Council approves a retroactive bonus from Nov 2022-Feb 22nd 2022 for 540 total hours, at a wage rate of \$12.00 per hour, and for a Gross Total (without deductions calculated) of \$6,480.00.

- Councillor Glackin recuses himself at approximately 11:17 am.

Carried.

297/22-23 ADJOURN.
MOVED BY SITTLER

That this meeting of Council adjourns at 11:19 a.m.

Carried.



Reeve


Acting Administrator