

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORD NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, MARCH 30, 2023**

CALL TO ORDER

A quorum being present, Reeve Gerald Gerlinsky called the meeting to order at 9:00 a.m.

PRESENT

Reeve Gerald Gerlinsky
Acting Administrator Curt Kowalchuk
Councillors: Division No. One – Quentin Sittler
Division No. Two – Nathan Keller
Division No. Three - Lyle Ulsifer
Division No. Four – Evan Johnson
Division No. Five - Daryl Glackin- Absent
Division No. Six - Greg Sutherland

203/22-23 SW 9-38-20 ROAD CLEARANCE AMMENDED.

MOVED BY JOHNSON:

That Council amends the following road clearance and road labelling change for approximately a 2-mile stretch from the SW 9-38-20 W3 -to-SE 9-38-20 W3 in Division #6.

Carried.

204/22-23 TABLED: WESTERN AG 6155M REMITTANCE.

MOVED BY ULISFER:

That Council tables the remittance of any further payments for the 6511 Mandatory Service or Warranty Plan until the findings of the oil sample are brought forward to Council.

Carried.

205/22-23 RESCIND POLICY NO.1313.

MOVED BY KELLER:

That Council rescinds Policy NO.1313 from the April 12th 2016 meeting that with that says: 'with the exception of snow removal, if time permits, private driveways, and lanes can be done at no charge at the council members discretion'.

Pursuant to motion 152/22-23, any and all Custom Work is identified and charged at all applicable Custom Rates.

Carried.

Other Business Discussion:

- It was suggested by the Acting Administrator that Council design a framework that is given to all delegates after they speak at a Council Meeting. At the April 13th Regular Council Meeting, this process will move towards finalizing a framework.

206/22-23 2023 AMENDED CUSTOM RATES.

MOVED BY SITTLER:

That Council amends the following Custom Rates to:

1. Grader/Loader/Snow Blower at \$___20___ to \$___350___ per hour for Custom Drive ways clearance.
2. Grader/Loader/Snow Blower at \$___20___ to \$___350___ per hour for Custom Yard clearance.
3. Grader/Loader/Snow Blower at \$___20___ to \$___350___ per hour for Bin Clearing clearance.
4. Grader/Loader/Snow Blower at \$___20___ to \$___350___ per hour for Misc. Custom clearances.

Items #1-#4 will be left to the Foreman's determination of the Custom Rate to charge.

Carried.

207/22-23 RAILWAY TRACK CROSSING POLICY NO. 2023/001.

MOVED BY SUTHERLAND:

That Council authorizes the immediate implementation of internal Policy No. 2023/001; including:

Rural Municipality of Reford No. 379

At no time and under any circumstances can equipment that uses a track cross a railway unless the following conditions are met:

1. Transported across by loading equipment that has rubber tires.
2. Rubber tires are placed in the front & in pathway of the equipment crossing the tracks, thereby protecting the rail tracks.

Under all circumstances, only equipment outfitted with rubber tires can cross railways, and pertinent to all CN/CP track crossing policy.

Adopted: Mar 30th, 2023.

Rural Municipality of Reford No. 379

Carried

208/22-23 DEEMING ACTS TO PUBLIC DISCOURSE AT THE RM OF REFORM COUNCIL MEETINGS POLICY NO.2023/002.

MOVED BY JOHNSON:

That Council authorizes the immediate implementation of Policy No. 2023/002; including:

Effective immediately, at any time, before, during, or after an RM of Reford: Regular or Special Council Meeting, behaviours by the public that are deemed:

- Accusatory.
- Defamatory.
- Slanderous.
- Vilifying.
- Derogatory.
- Unprofessional etiquette.

Will result in an evaluation for up to a 6-month ban from all RM of Reford Public Meetings, which will be confirmed by Council; through vote, after a reasonable 'cooling-off' period.

Adopted: Mar 30TH, 2023.

Rural Municipality of Reford No. 379

Carried

209/22-23 PROCEDURES FOR DEEMING ACTS DETERMENTAL TO PUBLIC DISCOURSE AT THE RM OF REFORM COUNCIL MEETING NO.2023/003.

MOVED BY ULISFER:

That Council authorizes the immediate implementation of Policy No. 2023/003; including:

Effective immediately, at any time, before, during, or after a RM of Reford: Regular or Special Council Meeting, Council Procedures to be adhered to within the scope of Policy No. 2023/02 will include:

1. During the moment of contravention of Policy No. 2023/02 by a member of the public; for one time, directed at the offending person, person(s) or a group, Council or Administration will explicitly request the member of public to reframe and stop all acts in contravention of Policy No. 2023/02.
2. If the member of public continues in contravention of Policy No. 2023/02, they will be asked to leave the premise immediately.
3. If the member of public continues in contravention of Policy No. 2023/02, and refuses to leave the premise, the RM of Reford will contact the RCMP.

Under the pretense of points #1-#3, this will result an evaluation for up to a 6-month ban from all RM of Reford Public Meetings, which will be confirmed by Council; through vote, after a reasonable 'cooling off' period.

Adopted: Mar 30th, 2023.

Rural Municipality of Reford No. 379

Carried.

210/22-23 BYLAW NO.1/2023.

MOVED BY KELLER:

That Council approves a motion of Bylaw No.1 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to the 'Delegation of Matters Not on Council Agenda', be read for the first time.

Carried.

211/22-23 BYLAW NO.1/2023.

MOVED BY SITTLER:

That Council approves a motion of Bylaw No.1 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to the 'Delegation of Matters Not on Council Agenda', be read for the second time.

Carried.

212/22-23 BYLAW NO.1/2023.

MOVED BY SUTHERLAND:

That Council approves a motion of Bylaw No.1 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to the 'Delegation of Matters Not on Council Agenda', be given three readings at this meeting.

Carried.

213/22-23 TABLED-BYLAW NO.1/2023.

MOVED BY JOHNSON:

That Council approves a motion of Bylaw No.1 2023; be tabled until its adoption at the April 13th Regular Council Meeting.

Carried

214/22-23 DELEGATION MATTERS NOT ON COUNCIL AGENDA POLICY NO.2023/004.

MOVED BY ULISFER:

That Council authorizes the immediate implementation of Policy No. 2023/004; including:

1. **Short Title:**
 - a. This Policy shall be known as the 'Delegation of Matters Not on Council Agenda'.
2. **In this Policy:**
 - a. 'Administrator' shall mean the administrator of the municipality.
 - b. 'Council' shall mean the council of the municipality.
 - c. 'Reeve' shall mean the Reeve of the municipality.
 - d. 'Deputy Reeve' shall mean the Deputy Reeve of the municipality of Reford No. 379; and
 - e. 'Person' shall mean members of the public.
3. **Purpose and Scope:**
 - a. The administrator, who shall consult with reeve or deputy reeve, may refuse to accept a request to speak to council if council has, within the six (6) months immediately preceding the request, already heard from the person and dealt with the same or substantially the same matter within a public meeting, through procedure, motion, resolution or bylaw.

Adopted: Mar 30th, 2023.

Rural Municipality of Reford No. 379

Carried



215/22-23 BYLAW NO.2/2023.

MOVED BY ULISIFER:

That Council approves a motion of Bylaw No.2 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to the 'Delegation of Matters Not on Council Agenda', be read for the first time.

Carried.

216/22-23 BYLAW NO.2/2023.

MOVED BY KELLER:

That Council approves a motion of Bylaw No.2 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to the 'Delegation of Matters Not on Council Agenda', be read for the second time.

Carried

217/22-23 BYLAW NO.2/2023.

MOVED BY SITTLER:

That Council approves a motion of Bylaw No.2 2023; being a Bylaw of the Rural Municipality of Reford No. 379 respecting to the 'Delegation of Matters Not on Council Agenda', be given three readings at this meeting.

Carried.

218/22-23 TABLED-BYLAW NO.2/2023.

MOVED BY SUTHERLAND:

That Council approves a motion of Bylaw No.2 2023; be tabled until its adoption at the April 13th Regular Council Meeting.

Carried

219/22-23 DELEGATION MATTERS ON COUNCIL AGENDA POLICY NO.2023/005.

MOVED BY JOHNSON:

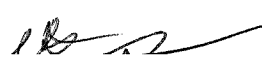
That Council authorizes the immediate implementation of Policy No. 2023/005; including:

1. **Short Title:**
 - a. This Policy shall be known as the 'Delegation of Matters on Council Agenda'.
2. **In this Policy:**
 - a. 'No person' and 'delegation' shall mean members of the public.
 - b. 'Municipality' shall mean the Rural Municipality; and
 - c. 'Council' shall mean the council of the municipality of the Reford No. 379.
3. **Purpose and Scope:**
 - a. For a period of 6 months, no person or delegation may come before council on the same matter unless a change has occurred in any material fact relied upon by Municipal Council in deciding the question or in the event new information is made available to members of the RM Council which was not available at the time of RM Council's decision.

Adopted: Mar 30th, 2023.

Rural Municipality of Reford No. 379

Carried.



220/22-23 FORMATION OF A SPECIAL COMMITTEE.

MOVED BY SUTHERLAND:

FORMATION OF A SPECIAL COMMITTEE:

That Council approves the formation of a Special Committee and gives decision making autonomy to this Special Committee in regards to the claim brought against the RM of Reford #379 by Duane Westgard. Pursuant to the claim made by Duane Westgard, decision making autonomy is reserved to, but not limited by:

1. The ability to communicate with legal counsel as needed.
2. The powers to negotiate monetary matters of settlement on behalf of the RM of Reford #379.
3. The scope to negotiate all matters that are not defined as monetary on behalf of the RM of Reford.
4. Addressing Council for formal approval of a settlement when it is reached.
5. This committee will be abolished once the claim is finalized.

Carried.

221/22-23 FORMATION OF A SPECIAL COMMITTEE.

MOVED BY JOHNSON:

That Council approves the appointments of 3-to-5 Council Members to the Special Committee in regards to the claim brought against the RM of Reford #379 by Duane Westgard, including:

Committee Chairperson: _____

Committee Member: _____ Gerald Gerlinsky _____

Committee Member: _____ Greg Sutherland _____

Committee Member: _____ Quentin Sittler _____

Committee Member: _____

Pertaining to Conflicts of Interest, all Special Committee members are bound by the scope and powers invested in the Municipalities Act, Sections 141.1, 143 & 144. Thus, members with any/all conflicts of interest, must recuse themselves as a participating member.

Carried.

222/22-23 WESTERN MUNICIPAL CONSULTING BOARD RESOLUTION.

MOVED BY ULSIFER:

That the RM OF REFORD NO 379 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Huton, Dave Gurnsey Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

223/22-23 WESTERN MUNICIPAL CONSULTING SECRETARY RESOLUTION.
MOVED BY KELLER:

That the RM OF REFORD NO 379 appoints Marlene Hassard with Municipal Western Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of a hearing.

Carried.

224/22-23 SHOP SEPTIC SYSTEM.
MOVED BY SITTLER:

That Council approves ___Honeybee Septic_____ for a cost of \$ ___210_____ to pump the Shop Septic System.

	Royal Flush Septic	Unity Septic Services	Honeybee Septic
Septic Service	\$550	\$395	\$210
Additional Fees	-	\$150 minimum	-
TOTAL	\$550	\$545	\$210
Comments		Mileage back to Unity is the \$150 listed above. Lagoon fee required but not stated. Quote doesn't contain an 'all-in' total.	

Councillor Keller recused himself, left the room, and did not vote on this matter.

Carried

225/22-23 NEST CAM SECURITY PURCHASE FOR OFFICE SECURITY.
MOVED BY SUTHERLAND:

That Council approves the purchase of a Nest Cam Security system from Amazon Canada Online for a total cost of \$ 134.55.

Carried.

226/22-23 ACCOUNTS.
MOVED BY JOHNSON:

That the following List of Accounts are approved for payment and that the List is annexed hereto and forms a part of these minutes:

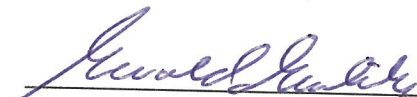
1. The list of cheques numbered 16646 to 16671 totalling \$37,973.87,
2. The list of electronic payments numbered 1113 to 1116 totalling \$3,179.03
for a grand total of \$41,152.90.

Carried.

227/22-23 ADJOURN.
MOVED BY ULISFER

That this meeting of Council adjourns at 10:45 a.m.

Carried.



Reeve



Acting Administrator

