

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE RURAL MUNICIPALITY OF REFORD NO. 379
HELD IN THE MUNICIPAL OFFICE AT WILKIE, SASKATCHEWAN
THURSDAY, APRIL 11, 2024**

PRESENT

Reeve	Todd Miller
Councillors	
Division No. One	Becky Huber
Division No. Two	Jason Delainey
Division No. Three	Lyle Ulsifer
Division No. Four	Evan Johnson
Division No. Six	Brett Sittler
CAO	Valerie Fendelet

ABSENT

Division No. Five	Daryl Glackin
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CALL TO ORDER

A quorum being present, Reeve Miller called the meeting to order at 9:01 a.m.

CONFLICT OF INTEREST DECLARATION

Reeve Miller asked for any conflict-of-interest declaration with regard to listed agenda items.

- None declared.

102/23-24 – IN-CAMERA SESSION

MOVED BY HUBER

BE IT RESOLVED Council move into a closed session to receive advice from officials, to discuss Long-term Strategic Planning and Personnel pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 9:01 a.m.

Carried.

Present: Reeve Miller; Councillors: Huber, Delainey, Ulsifer, Johnson; CAO Fendelet; Terry Glessing.

9:06 a.m. Councillor Sittler entered council chambers.

9:16 a.m. Terry Glessing exited council chambers.

103/23-24 – RESUME OPEN SESSION

MOVED BY DELAINEY

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 9:24 a.m.

Carried.

9:24 a.m. Laurie Thompson, Interim Foreman, entered council chambers.

MINUTES

104/23-24 – FEBRUARY 8, 2024 MEETING MINUTES - AMENDMENT

MOVED BY HUBER

BE IT RESOLVED Resolution #048/23-24 be amended striking “being 12:45 p.m.”

Carried.

105/23-24 – MARCH 7, 2024 MEETING MINUTES - AMENDMENT

MOVED BY ULSIFER

BE IT RESOLVED Resolution # 074/23-24 be amended inserting “BE IT RESOLVED the RM sell the following equipment:” after “prudent financial management;”.

Carried.

106/23-24 – REGULAR MEETING MINUTES

MOVED BY HUBER

BE IT RESOLVED Council adopt the minutes of the Regular Meeting held on March 21st, 2024, as circulated.

Carried.

ACCOUNTS / FINANCIAL STATEMENT

107/23-24 – ACCOUNTS FOR PAYMENT

MOVED BY JOHNSON

BE IT RESOLVED Council acknowledge and approve the List of Accounts for payment,

1. cheques numbered 16983 to 17011 in the amount of \$143,457.45;
2. electronic payments numbered 1212 to 1219 totalling \$44,919.65.

Carried.

108/23-24 – FINANCIAL STATEMENT

MOVED BY ULSIFER

BE IT RESOLVED Council accepts the Statement of Financial Position for the month of March, 2024, as presented.

Carried.

10:01 a.m. Laurie Thompson, Interim Foreman, exited council chambers.

PERSONNEL

109/23-24 – MAINTENANCE REPORT

MOVED BY HUBER

BE IT RESOLVED Council acknowledges the verbal Maintenance Report as given by Interim Foreman Laurie Thompson.

Carried.

10:02 a.m. Cardinal Energy Ltd. – Heath Williamson, Jenni Hayward, Mike Thirsk entered council chambers. Northbound Planning – Robin Bloski via video conference.

11:58 a.m. Cardinal Energy Ltd. – Heath Williamson, Jenni Hayward, Mike Thirsk entered council chambers. Northbound Planning – Robin Bloski via video conference exited council chambers.

Noon – Council meeting recessed for lunch.

12:20 p.m. Council meeting reconvened.

110/23-24 – BYLAW 2/2024 – FIRST READING

MOVED BY JOHNSON

BE IT RESOLVED Bylaw No. 2/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to rescind:

Bylaw No. 2/2012 Mail-in Ballot Bylaw,
Bylaw No. 1/2022 Repeal Previous Bylaws

be introduced and read a first time.

Carried.

111/23-24 – ADMINISTRATION REPORT

MOVED BY DELAINEY

BE IT RESOLVED Council acknowledges the verbal Administration Report as given by CAO Fendelet.

Carried.

INFRASTRUCTURE

112/23-24 – GRAVEL SUPPLY & STOCKPILE TENDER RM379-01-2024

MOVED BY SITTLER

BE IT RESOLVED Council award Tender #RM379-01-2024 to JDL Underground for the cumulative amount to not exceed \$140,000 + applicable taxes for crushing and stockpiling approximately 10,000 cubic yards of Type 106 gravel.

Carried.

113/23-24 – GRAVEL SPREAD TENDER 379-2024-02

MOVED BY ULSIFER

BE IT RESOLVED Council award Tender #379-2024-02 to JDL Underground for the cumulative amount to not exceed \$41,538.00 + applicable taxes for spreading approximately 4,200 cubic yards of gravel accordingly:

Road Description	Distance (+/-)	Yardage (+/-)
Rge Road 3191		
Twp Rd 400 – Twp Rd 394	2 miles	280 yds ³
Twp Rd 394		
Rge Rd 3183 – Rge Rd 3191	4.5 miles	630 yds ³
Rge Road 3185		
Twp Rd 400 – Twp Rd 392.5	3.5 miles	490 yds ³
Rge Rd 3183		
Twp Rd 400 – Twp Rd 392	4 miles	800 yds ³
Twp Rd 392		
Rge Rd 3183 – Rge Rd 3182	1 mile	200 yds ³
Rge Rd 3182		
Twp Rd 392 – Twp Rd 390	2 miles	400 yds ³
Twp Rd 390		
Rge Rd 3182 – Rge Rd 3180	2 miles	400 yds ³
Rge Rd 3180		
Twp Rd 390 – Twp Rd 381	5 miles	1,000 yds ³
TOTAL:	24 miles	4200 yds³

Carried.

114/23-24 – EQUIPMENT PURCHASE - BACKHOE

MOVED BY SITTLER

BE IT RESOLVED Council authorizes CAO Fendelet to arrange, negotiate, and execute the purchase of a 2022 Case 580 SN Backhoe s/n JJGN58SNPNC780224 for \$149,000 + applicable taxes from Finning Ltd.

Carried.

OTHER BUSINESS

115/23-24 – GRANTS & DONATIONS POLICY

MOVED BY DELAINEY

BE IT RESOLVED Council approves the Grants and Donation Policy.

Carried.

116/23-24 - DONATION - LITTLE SEEDLINGS DAYCARE CENTRE

MOVED BY SITTLER

BE IT RESOLVED the RM donate \$1,000.00 to Little Seedlings Daycare Centre.

Carried.

117/23-24 - BYLAW NO. 1/2024 - SECOND READING **RESCINDED BY RES #140/23-24 (May 9, 2024)**

MOVED BY HUBER

BE IT RESOLVED Bylaw No. 1/2024, being a Bylaw of the Rural Municipality of Reford No. 379 to provide for amendment of Bylaw No. 1/2017 Zoning Bylaw, be read a second time.

Carried.

118/23-24 - CANADA COMMUNITY-BUILDING FUND GRANT APPLICATION

MOVED BY ULSIFER

BE IT RESOLVED Administration submit an Infrastructure Investment Plan(s) (IIP) for Asset Management Projects to show the RM is making progress in implementing asset management to remain compliant with the Canada Community-Building Fund program requirements; and

BE IT FURTHER RESOLVED Council authorizes the CAO to execute the IIP's and associated agreements.

Carried.

119/23-24 - TARGETED SECTOR SUPPORT INITIATIVE FUNDING APPLICATION

MOVED BY HUBER

BE IT RESOLVED the Rural Municipality of Reford No. 379 Council supports applications for Targeted Sector Support (TSS) Initiative Cost-shared Grant for future capacity building and/or regional cooperation initiatives in partnership with the municipalities of Village of Bjorkdale, Town of Davidson, and R.M. of Leask No. 464; and

BE IT FURTHER RESOLVED Council agrees to meet the legislated standards, to meet the terms and conditions of the TSS Initiative Cost-shared Grant and to fund the municipal share of the project(s) as outlined in the grant application; and

BE IT FURTHER RESOLVED Council authorizes the CAO to execute the applications and associated agreements.

Carried.

120/23-24 - DIVISION BOUNDARY REVIEW POLICY

MOVED BY ULSIFER

BE IT RESOLVED Council approves the Division Boundary Review Policy.

Carried.

121/23-24 - VIOLENCE PREVENTION POLICY

MOVED BY MILLER

BE IT RESOLVED Council approves the Violence Prevention Policy.

Carried.

122/23-24 - PROVINCIAL EDUCATION PROPERTY TAX MILL RATES

MOVED BY JOHNSON

BE IT RESOLVED Council acknowledges the Education Property Tax Mill Rates to be levied with respect to each school division and property class for the 2024 taxation year are:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial and Industrial Property	6.86 mills
Resource Property	9.88 mills

Carried.

123/23-24 – APPLICATION TO PURCHASE AGRICULTURAL LEASE LAND

MOVED BY SITTLER

WHEREAS lessees with a long-term agricultural lease can apply to purchase the Crown land they lease; and

WHEREAS the Ministry of Agriculture – Lands Branch requires municipal consultation;

BE IT RESOLVED Council approves the sale of Crown Land SW 29-39-19 W3M and NE 20-39-19 W3M to the lessee.

Carried.

124/23-24 – CORRESPONDENCE

MOVED BY MILLER

BE IT RESOLVED the following correspondence, having being circulated and/or dealt with, be filed in the municipal records:

- 8(b)(vii)(a). Education Property Tax Mill Rates – Ministry of Government Relations,
- (b). Application to Purchase Ag Lease Land – Ministry of Agriculture;

BE IT FURTHER RESOLVED the following correspondence, having being circulated and/or dealt with be acknowledged as received:

- 8(b)(vii)(c). March 27, 2024 Email – RefordGate Gazette.

Carried.

125/23-24 – IN-CAMERA SESSION

MOVED BY HUBER

BE IT RESOLVED Council move into a closed session to receive advice from officials, to discuss Long-term Strategic Planning and Personnel pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 2:45 p.m.

Carried.

Present: Reeve Miller; Councillors: Huber, Delainey, Ulsifer, Johnson, Sittler; CAO Fendelet.

3:01 p.m. CAO Fendelet exited council chambers.

3:20 p.m. CAO Fendelet entered council chambers.

126/23-24 – RESUME OPEN SESSION

MOVED BY SITTLER

BE IT RESOLVED Council move out of a closed session into public meeting, the time being 3:44 p.m.

Carried.

127/23-24 – INTERIM FOREMAN APPOINTMENT

MOVED BY HUBER

WHEREAS Foreman H. Kjeaar and Foreman D. Westgard are both currently on leave of employment;

BE IT RESOLVED Council appoint David (Laurie) Thompson as Interim Foreman effective April 1, 2024 until such time as Foreman H. Kjeaar and/or Foreman D. Westgard return to duty.

Carried.

128/23-24 – RETURN-TO-WORK SEASONAL MAINTENANCE PERSONNEL

MOVED BY DELAINEY

BE IT RESOLVED Council acknowledges Robert (Bob) Gibson’s return to work effective April 10, 2024.

Carried.

129/23-24 - RESCIND RESOLUTION 038/23-24

MOVED BY DELAINEY

BE IT RESOLVED Resolution 038/23-24 in the January 18, 2024 meeting minutes be rescinded.

Carried.

130/23-24 - RESCIND RESOLUTION 039/23-24

MOVED BY DELAINEY

BE IT RESOLVED Resolution 039/23-24 in the January 18, 2024 meeting minutes be rescinded.

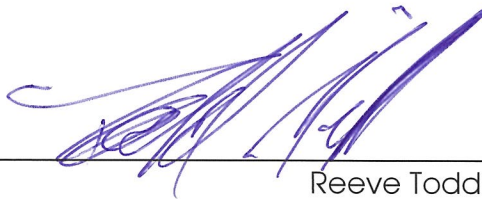
Carried.

131/23-24 ADJOURN


MOVED BY SITTLER

BE IT RESOLVED this meeting adjourn, time being 3:52 p.m.

Carried.



Reeve Todd Miller



CAO Valerie Fendele